

April 17, 2020

**Issuance of Service Continuity Plan Accompanied by
Implementation of Alternative Work Schedule**

A statement from the Mayor of Fujisawa, SUZUKI Tsuneo.

As the declaration of a state of emergency is being issued to Kanagawa prefecture, the City of Fujisawa is asking its citizens to refrain from going out for non-essential reasons and avoid “confined spaces with poor ventilation”, “crowded conditions with people” and “conversations in close proximity” while it is implementing preventive measures against the spreading of the novel coronavirus contagion.

In order to lessen the chance of contacts among the city employees as much as possible, the City has issued a service continuity plan which includes a review and reduction of the services that is accompanied by implementation of alternative work schedule that enables work at office and work from home scheme from the period of April 20 until May 31, 2020.

The number of employees in each office will be reduced, and this may cause inconvenience to the citizens at counters and in response to the phone calls during this period. However, your understanding and patience are much appreciated during this unprecedented time.

SUZUKI Tsuneo

Handwritten signature of Suzuki Tsuneo in black ink.

Mayor of Fujisawa